

HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES



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ADMISSION FORM FOR ORDINARY DIPLOMA IN NURSING AND MIDWIFERY AT HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES FOR ACADEMIC YEAR 2025/2026

Huruma Institute of Health and Allied Sciences welcomes you to join the Health training for Clinical Medicine in **2025/2026**. Academic Training should start according to the almanac of MOH and NACTVET. The training will start effectively in **September 2025**.

You are welcome.

The following is joining Instructions

PART A: PERSONAL PARTICULARS.

1. Tick the name of the course for which you are applying:

2. Certificate ☐ Diploma ☐

3. Surname: First name:

Middle name:

4. Date of Birth: Place of Birth: District: Region:

5. Marital status (tick the appropriate box) Single ☐ Married ☐ Widow ☐ Divorced ☐

6. Sex (tick the appropriate box) Male: ☐ Female: ☐ Citizenship:

7. Any disability: None: ☐ Physical: ☐ Visual: ☐ Hearing: ☐ Speech: ☐

Please specify:

PART B: FINANCIAL REQUIREMENTS

1. Please indicate the sources of financial support: (tick the appropriate box): Parents: ☐

Sponsor: ☐ Self: ☐ Others: Specify:

2. Address of a person who will pay the school fees and other costs:

a) Postal address: Email address:

b) Phone number:

PART C: SCHOOL FEE STRUCTURE PER INSTALLMENT.

Fees are payable in full at the beginning of each academic year or in two equal installments at the beginning of each semester. Fees payable are detailed below

Fee Structure per Installment for First Year.

s/n	ITEM	SEMESTER ONE (I)		SEMESTER TWO (II)		Total
		1 st installment	2 nd installment	1 st installment	2 nd installment	
	DUE DATE	Oct. 30th	Dec.30th	Feb.28th	May30th	
1.	TUITION FEE	300,000	300,000	300,000	300,000	1,200,000/=
2.	MEALS	440,000	-	440,000	-	880,000/=
3.	Accommodation	100,000	100,000	100,000	100,000	400,000/=
4.	NACTVET	20,000	-	-	-	20,000/=
5.	Identity card	10,000	-	-	-	10,000/=
6.	Caution money	10,000	10,000	10,000	-	30,000/=
7.	Stationeries	10,000	10,000	15,000	15,000	50,000/=
8.	Library and Internet services	10,000	10,000	15,000	15,000	50,000/=
9.	Graduation ceremony	5,000	5,000	5,000	5,000	20,000/=
10	Internal Examination	5,000	5,000	5,000	5,000	20,000/=
	INSTALLMENT TOTAL	910,000	440,000	890,000	440,000	
	OVERALL TOTAL					2,680,000/=

Fee Structure per Installment for Second year

s/n	ITEM	SEMESTER ONE (I)		SEMESTER TWO (II)		Total
		1 st installment	2 nd installment	1 st installment	2 nd installment	
	DUE DATE	Oct. 30th	Dec.30th	Feb.28th	May30th	
1	TUITION FEE	300,000	300,000	300,000	300,000	1,200,000/=
2	MEALS	440,000	-	440,000	-	880,000/=
3	Accommodation	100,000	100,000	100,000	100,000	400,000/=
4	NACTVET	20,000	-	-	-	20,000/=
5	Caution money	10,000	10,000	10,000	-	30,000/=
6	Stationeries	10,000	10,000	15,000	15,000	50,000/=
7	Library and Internet services	10,000	10,000	15,000	15,000	50,000/=
8	Graduation ceremony	5,000	5,000	5,000	5,000	20,000/=
9	Internal Examination	5,000	5,000	5,000	5,000	20,000/=
10	Field transport	25,000	25,000	25,000	25,000	100,000/=
	INSTALLMENT TOTAL	925,000	465,000	915,000	465,000	
	OVERALL TOTAL					2,770,000/=

Fee Structure per Installment for Third year

s/n	ITEM	SEMESTER ONE (I)		SEMESTER TWO (II)		Total
		1 st installment	2 nd installment	1 st installment	2 nd installment	
	DUE DATE	Oct. 30th	Dec.30th	Feb.28th	May30th	
1.	TUITION FEE	300,000	300,000	300,000	300,000	1,200,000/=
2.	MEALS	440,000	-	440,000	-	880,000/=
3.	Accommodation	100,000	100,000	100,000	100,000	400,000/=
4.	NACTVET	20,000	-	-	-	20,000/=
5.	Caution money	10,000	10,000	10,000	-	30,000/=
6.	Stationeries	10,000	10,000	15,000	15,000	50,000/=
7.	Library and Internet services	10,000	10,000	15,000	15,000	50,000/=
8.	Graduation ceremony	20,000	20,000	20,000	20,000	80,000/=
9.	Internal Examination	5,000	5,000	5,000	5,000	20,000/=
10	Field transport	25,000	25,000	25,000	25,000	100,000/=
	INSTALLMENT TOTAL	950,000	480,000	930,000	480,000	
	OVERALL TOTAL					2,830,000/=

NB.

- ❖ All money should be depositing in the account number “**40403500007**” NMB BANK. Name of account: “**Our Lady of Kilimanjaro Sisters**”
- ❖ No student will be allowed to be in the institute if he/she has not complete paying the installment fee.
- ❖ **Come with pay in slip please.**

NOTE

- ❖ Eligible students will not sit for planned Continuous Assessment Test (CAT's) without a **Genuine Reason** shall pay 20,000/ per module to be offered special examination.
- ❖ Eligible student who did not sit for end of semester examinations or is due for supplementary examination shall carter all costs for conduction of examination as shall be stipulated by authority.

PART D: OTHER COSTS RATHER THAN SCHOOL FEES

- a. Money for uniform and casual clothes, which is **200,000/=** Tshs. That is 2 uniforms include (2 pairs of trousers, 2 shirts, 2 sweaters, and a carwash for boys and 2 gowns, 2 sweaters and a carwash for girls). Casual clothes include 3 T-shirts for all, 2 black trouser and 2 skirts
- b. Skills lab. and Clinical Area supplies **180,000/= per year**
- c. Student come with **Two (2) rim A4 (Brand – “Mondi” Size A4 210 x 297mm – 80g/m²)**

ALL MONEY ABOVE SHOULD BE PAID TO:

NMB ACCOUNT NUMBER: “40403500007“

ACCOUNT NAME: “OUR LADY OF KILIMANJARO SISTERS”

PART E: OTHER EXPENSES PAID DIRECT TO THE STUDENT OR MINISTRY.

- a. During the second year, the student should conduct a community health assessment, so the student must come with **200,000/= Tshs** for community field work
- b. During the 3rd year, students should conduct a mini-research, so it should also come with **100,000/= Tshs**
- c. Also, in the 3rd year student shall go for mental health practice at Mawenzi hospital so should come with **200,000/=Tshs.**
- d. Pocket money
- e. Examination fees which is paid directly to the Ministry of Health Account which is **150,000/=Tshs.** every academic year
- f. **NHIF** (Bima ya matibabu Kitaifa) If the student do not have **NHIF** shall contribute **50,400/= Tshs** each academic year on reporting. (Kama hana bima ya matibabu **50,400Tshs.** Ni lazima ailipe anaporipoti chuoni kwa kila mwaka)
- g. Student Union Sh. **10,000/= per academic year**
- h. During 3rd year student is required to bring theater clothes (sare za chumba cha upasuaji pamoja na chumba cha kujifungulia “labour word”) (*it is very important*)

NB

STUDENTS SHOULD REPORT ON MENTIONED DATE WITH THE FOLLOWING:

- Original Birth Certificates and

- Secondary academic certificate, **not a** leaving certificate

PART D: STUDENT BELONGINGS AND PROPERTIES


Students should come with the following:

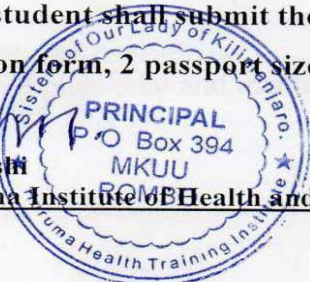
- Two pair of bed sheets, pillow and pillow case of light blue (These **is available in the college for 20,000/= Tshs pair to make uniformity to all students**)
- A blanket, bed net and electricity iron for ironing the clothes
- Two pairs of black shoes flat or low heel and one pair of white shoes
- 2 buckets (1 mid-size and 1 large size for bathing and washing your clothes)
- Laptop/Tablets, exercise books for short notes, pen, pencils for assignments, English / medical dictionary (For 3those have no Computer)
- Religious books according to one's faith and two passport size pictures.
- 1 Bp machine (Manual) and Stethoscope, 1 Clinical thermometer, Tape measure and fetal scope.
- Eating utensils (thermos, a plate, a spoon hot pot medium size and a cup.
- Boys: come with two black trousers and one white shirt.
- Girls: come with ONLY two casual (normal) clothes.
- **Please come** with your Secondary school uniform, you shall use it while tailor is preparing your uniform
- Two truck suit (**Light blue**) for prepal during the night.
- Huruma is located under the slope of Mount Kilimanjaro, where experienced long period of rainsand cold weather especially between April and August therefore you are advised to bring with your warm clothes and umbrella for the rain seasons.

Attached with this form is Medical Examination which must be filled by qualified Medical Doctor.

On behalf of the management, I wish to extend to you a warm welcome and a successful period of the study at Huruma Institute of Health and Allied Sciences to fulfil your dream.

On reporting, the student shall submit the following; **page number one of admission form, medical examination form, 2 passport size photos and bank slip used to pay the fees.**


Sr. Clara T. Mushi
Principal Huruma Institute of Health and Allied Sciences



HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES

MEDICAL CERTIFICATE

First name: Second name: Surname:

Age: Sex:

Marital status: Citizenship:

PART A: PERSONAL HISTORY

Is the examinee suffering from any of the following? Indicate **Yes** or **No**. Tuberculosis

- Pneumonia Rheumatic Fever Allergy
- Gastric or duodenal Jaundice
- Recurrent indigestion..... Dysentery..... Varicose Veins.....Kidney or urinary disease..... Diabetes.....Epilepsy..... Deformity..... Psychotic..... Eye disorder.....
- Ear, Nose or Throat disorder..... Skin disease.....Anemia.....
- Gynecological disorder.....
- Malaria or other tropical disease.....
- Major or minor operations..... Serious accidents.....
- Any other serious disorder.....

PART B: PHYSICAL EXAMINATION

- Skin disease..... Eye Conjunctivae Pupils.....
- Vision: Right.....Left.....
- Please state condition of Ears (*if any discharge*)
- Mouth and throatNose.....Any Abnormality.....
- Cardiovascular System
- Heart Disease.....
- Blood Pressure: Systolic.....Diastolic.....
- Heart: Any Murmur?Arteries and Veins.....
- Abdomen: Hernia.....Masses.....Liver.....
- Hydrocele.....Kidneys disease.....Rectal disease.....
- Any clinical evidence of hyperacidity or gastric duodenal ulcer.....

PART C: LABORATORY

- **Urine:** Albinum..... Sugar..... Bilharzia.....
- **Stool:** Special emphasis on Hookworm or Bilharzia. **Blood examination:** Hb Level.....
 - a) Neutrophils.....
 - b) Eosinophils.....
 - c) Lymphocytes.....
 - d) Monocytes.....
 - e) ESR..... **X-ray examination:** Chest.....
 - f) **Serology:** VDRL..... Pregnancy Test

CONCLUSION

I have examined Mr/Mrs/Miss/Sr/Br/..... and considered that she/he is/is not physically and mentally fit to be admitted to higher studies.

.....

Name: **Signature:** **Date:**

Title Qualifications:

Address:

OFFICIAL
STAMP